

# MOST FREQUENTLY ASKED QUESTIONS

- 1) What do I need to do to become a fire/building inspector with the State of Tennessee?  
You must first be certified through an organization that is recognized by the State of Tennessee such as NFPA or SBCCI. NFPA number to call is 1-800-344-3555. SBCCI number to call is 1-800-877-2224. After you have achieved certification through a recognized organization, contact the State Fire Marshal's Office at (615) 741-2981 and request a certification packet.
- 2) How do I go about getting a class approved with the State for recertification hours?  
There is a series of forms on this web site that will tell you what you need to submit to the State Fire Marshal's Office.
- 3) How many recertification hours do I have? Call the State Fire Marshal's Office at (615) 741-2981 for assistance in obtaining this information.
- 4) How many hours do I need to recertify? 36 hours in each 3-year cycle.
- 5) Can you help me find a class that will give me the hours that I need to finish out my recertification hours? Call the Fire Marshal's Office at (615) 741-2981 or the new Fire and Codes Academy at (931) 294-4111. Someone at either office will be able to assist you in obtaining this information.
- 6) Can you give me a list of the building/fire inspectors within a specific area of Tennessee?  
Yes. This can be done upon request.
- 7) What happens if I go over the 60-day late recertification period? You must start your certification process anew, as though you had never been certified.
- 8) How much does it cost to become certified with the State? The initial cost is \$45.00, and this will be for the first 3-year cycle. Each 3-year cycle after that is \$35.00 plus a \$10.00 late fee for any recertification sent in within the 60-day late period after the recertification date.
- 9) What documentation do I need to send when I renew? If you know that all the recertification hours that you have acquired within the last 3-year recertification period are on file at the State Fire Marshal's Office, then all you need to submit the Recertification form and a check for the correct amount. If you have not sent in all of your recertification hours, then you will need to attach them to your Recertification form when you submit it.